



Attend. Learn. Lead.

Your Risky Business Conference Approval Toolkit

Presented by Boston Children's Hospital

1. Suggested Toolkit Title

Risky Business Conference Approval Toolkit
Presented by Boston Children's Hospital

2. Website Blurb

Need leadership approval to attend?

Get the Risky Business Conference ROI Toolkit and make your case.

3. Downloadable Letter Template (Formal)

Note: Text in brackets is editable. Please personalize as needed before sending.

Subject: Request to Attend Risky Business Conference 2025

Dear [Name],

I'm writing to request approval to attend the 2025 Risky Business Conference, presented by Boston Children's Hospital, taking place on November 13 in Boston. This unique, one-day event brings together leaders from healthcare and other high-risk industries including aviation, emergency response, and space to explore how we can build safer systems and improve outcomes.

This year's theme, **Trust in an Age of Uncertainty**, reflects the urgent need for innovative thinking in complex environments. The sessions will offer real-world stories, cross-industry insights, and practical strategies we can apply directly to our work in [insert department or

initiative].

CE credit is available for many attendees. I'm happy to follow up with details based on our eligibility.

If it feels aligned with the team's development goals, I'd be happy to attend. I can share more about the registration cost and what's included, and I'd also plan to bring back key takeaways to share with the team.

Thank you for considering this request.

Sincerely,
[Your Name]
[Your Role]

5. Downloadable Letter Template (Email Version)

Note: Text in brackets is editable. Please personalize as needed before sending.

Subject: Request to Attend Risky Business Conference 2025

Hi [Manager's Name],

I'd like to attend the [Risky Business Conference](#) in Boston on November 13, presented by Boston Children's Hospital. It's a one-day event that brings together experts from high-risk industries like healthcare, aviation, space, and emergency response to talk about how we can build trust and strengthen systems in complex environments.

This year's theme is *Trust in an Age of Uncertainty*, and the sessions are focused on practical ideas that I think would directly benefit our work in [insert area]. CE credit is available for many attendees. I can confirm if we're eligible.

If it feels aligned with the team's development goals, I'd be happy to attend. I can share more about the registration cost and what's included, and I'd also plan to bring back key takeaways to share with the team. You can explore more about the conference on their [LinkedIn page here](#).

Thanks for considering it.
Best,
[Your Name]
[Your Title]

6. Social Media Caption

 **Need leadership signoff to attend Risky Business 2025? Start here.**

Download the Risky Business Conference Approval Toolkit—a simple, effective way to make the case. It includes a customizable letter for leadership that highlights the value of attending, the insights you'll bring back, and optional CE credits.

📌 Register or get the toolkit: <https://riskybusiness.events/>